### TR 350-18/Automated Pre-Execution Checklist (APEC) Update

### Major changes

#### **Test Control Policy**

- Policy memo issued by DCST dated 6 OCT 01
- Establishes requirements of test control for specific training locations

Expanding/clarifying Regional Advisory Council (RAC) and Regional Executive Council (REC)

Clarification of Multi-Phase APFT requirements Incorporation of CGSC evaluation plan as annex

#### Major changes(continuec)

MMRB requirements

Cardio Vascular Screening Program (CVSP) requirements

Use of TXI Soldiers (also addressed in FORSCOM memo)

Clarification of accreditation levels

#### Minor Changes

#### Format changes

 Make the regulation more electronically friendly

Define Accreditation visit, Assistance visit, and Assessment visit

#### Test Control

DCST issued a policy change memo which defined test control and established criteria for levels of test control.

Our references test control now refer to the memo and it's enclosures

<u>Bottom Line</u>: win for Instructors who are not in the traditional School house environment

# Regional Advisory Council (RAC)

The purpose of the RAC is to resolve institutional training issues at the lowest level. It is by design, a regional O-6 level Council of Colonels. The council reviews well documented issues submitted to the council chairman, and where possible, resolves the issues. Directors of TASS Integration Elements (TIE) will advise and assist the RAC with resolution coordination, e.g., USARC, NGB, TRADOC, and Proponent Schools.

# Regional Executive Council (REC)

The purpose of the REC is to provide GO level guidance and decisions on institutional training issues within the training regions.

REC members should include: State Adjutant Generals, GO level Commanding Generals, and TIE Director.

For issues that are unresolved, the REC determines the issue should be submitted to: TASS General Officer Steering Committee (GOSC), Reserve Component Coordination Council (RCCC), Army Reserve Forces Policy Committee (ARFPC), Plans Operations Readiness and Training Advisory Council (PORTAC), Director ARNG, or Chief of Army Reserve.

#### **APFT**

Clarification of APFT requirement for Phase II or higher training

- a. Attendees will be administered the APFT within the first 72 hours of arrival in Phase I. Those who fail this initial test will be retested sometime between academic day 7 and 14 and must pass the APFT in order to graduate. (The APFT is a Phase I requirement and will not be redone in Phase II).

#### APFT (Cont)

Students attending NCOES, functional and reclassification courses will be checked IAW AR 600-9 for compliance with Army height and weight standards at the beginning of each phase of the course Students not meeting the standards will be denied enrollment in the course or Phase and returned to their unit. (The weigh-in will be accomplished in both Phase I and Phase II.)

The APFT will not be administered during Phase II NCOES Training. A DA form 705 is not required. The APFT result will be annotated on the Phase I, DA Form 1059 and will satisfy all APFT requirements for phased NCOES training. For Common Core and functional courses, the APFT will be administered only during the first resident phase of the course.

#### CGSC Evaluation Annex

The conduct of CGSC professional development courses are focused on a different training methodology, which utilizes the affective learning domain vs. the cognitive domain

Simply put GCSC wants to target behavior aspects in lieu of knowledge recall.

The current evaluation process is focused on the cognitive domain

#### MMRB/DA Form 3349

Soldiers with a permanent designator of P3 (one or more medical condition which requires significant limitation of military duty) or P4 (one or more medical condition of such severity as to drastically limit military duty) in their physical profile, must include a completed copy of a valid DA Form 3349 or the results of their MMRB when reporting for school. A complete and valid DA Form 3349 is IAW AR 40-501, paragraph 7-11 and block 9 must contain all four signatures (two profiling officers, action by approval authority, and action by unit commander)

#### Cardio Vascular Screening

The Surgeon General has determined that Cardio Vascular Screening is no longer a requirement for soldiers over the age of 40 to have in order to participate in physical fitness training/testing as per DA message, Physical Exam and Cardio Vascular Screening Program (CVSP) Implementation Guidance, dated 24 APR 2001.

We now require the unit to provide date of last physical on the Pre-Execution Checklist

#### Title XI

#### National threat or emergencies

- (1) TASS Title XI personnel assigned to ARNG or AR units activated in response to any Federal Declaration of Emergency are covered by the same legal protections as supported unit members. They are required to perform in support of the unit's missions as it would for any other federal mission.
- (2) TASS Title XI personnel assigned to installations will support the tenant installation command based on Force Protection Condition (FPCON) requirements; however, the duty performed should not effect the TXI primary mission .

#### Accreditation Levels

- Established clear division of accreditation levels
- Defined requirement actions for various levels
- Consolidated Requirements, Standards, and Actions in a single location.

# Assistance, Assessment, and Unscheduled Visits

Define Assistance visit, Assessment visit, and Unscheduled visits

- (1) Assistance Visit:
- a. requested by the training battalion or higher headquarters.
- b. funded by the requesting agency
- c. based on availability, must give the accreditation team at least a 60 day notice
- d. report of findings stays in-house, however, this visit can generate an assessment visit no earlier than 90 days from the date of this report.

### Assistance, Assessment, and Unscheduled Visits Assessment Visit: Cont)

- Normally done the year before actual accreditation, but can be earlier, based on discretion of accrediting agency.
- Accrediting agency notifies training battalion and higher headquarters at least 90 days prior to arrival.
- funded by the accrediting agency
- report of findings to higher headquarters; can result in Probation I or II. If Probation I, respond by endorsement NLT 90 days after receipt of report. If Probation II,

### Assistance, Assessment, and Unscheduled Visits Unscheduled Visit. (cont)

- a. Based on discretion of the Proponent School, can be performed at any time.
- **Proponent School notifies training** battalion and higher headquarters. at least 72 hrs. prior to arrival.
- funded by the accrediting agency
- findings will be reported to Higher headquarters. Major deficiencies can generate a follow-up evaluation of accreditation status, and potential removal of accreditation, however, this visit will occur no earlier than 60 days from the date of this report.

## Programs and Analysis Division

**CPT Preston Scott** 

scottwp@monroe.army.mil

(757) 788-5869

DSN 680-5869

FAX 788-5719

#### Automated Pre-Execution Checklist

- Region B test: Aug-Sept 02
- Implement: Oct-Nov 02